

**TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org**

MINUTES TOWN BOARD MEETING: December 14, 2020

1. **Call to Order:** Chairman Ted Ritter called the meeting to order at 6:33 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Jim Swenson, Brian Cooper Ted Ritter and Tim Clark along with June Vogel town clerk are in Community Center room 5 with community members. Marion Janssen town treasurer in attendance via Zoom.us with 8 community members. Tom Christensen is absent.
4. **Open Meeting Verification:** Mr Christensen re-posted the meeting agenda at three locations in town on Saturday, December 12, 2020 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** Carolyn Ritter, Vilas County Board representative, presented updates. HR committee approved a new title to Recreation and Trail Supervisor, position will be posted soon. Regarding the opioid situation, Vilas County is one of 66 counties in a class action lawsuit; ongoing for 18 months. The distributors have approached the law firm representing the counties and seem interested in settling out of court; concerned pharmaceutical companies will go bankrupt and distributors will be responsible for more of the settlement. COVID 19 – Wisconsin has started to receive the vaccine. Distribution controlled through State Public Health. Training required to become a certified vaccinator to give vaccine. St Germain continues to have 3rd highest number of positives in Vilas County.

Marion Janssen: Concern with ChoiceTel contract. Suggests the final say be in the hands of people in town and not the town board; go to referendum question as it is a \$600,000 loan. Would like ChoiceTel to come in with mapping of route, dollar figure if they will be contributing anything to the project, installation and charges to customers.
6. **Discussion /Action Items:**
 - a. **Fire Chief's Report** Chief not present.
 - b. **Approval of Alcohol Related Licenses** Motion by Cooper to approve bartender license as presented; second Clark. Discussion none. Clark – yes, Cooper – yes, Swenson – yes, Ritter – yes.
 - c. **Procedure for Time Keeping and Paying Part-Time Public Works Employees** Part time hours turned in and Tim Ebert was not comfortable approving hours done on bike and hike. He suggested Jim Swenson approve those hours. Punch time clock/card will resolve the issue. Differentiate hours on time card as to hike and bike vs other PW duties. Discussion on submitting similar to zoning administrator and have approved by board. Jim Vogel is a DPW employee. Tim to approve all DPW hours.
 - d. **Procedure to Disconnect Town Land Line Phone Numbers; 715-542-3668 & 715-542-2646** Recommend 715-542-3668 be disconnected. St Germain Chamber has a number and new website to use for facility management. 715-542-2646 is hooked up to a furnace alarm. Motion by Cooper to disconnect the 715-542-3668 and the remaining line 715-542-2646 be left active; second Swenson. Discussion: Have PW verify where 715-542-2646 calls out to if alarm goes off. Clark – yes, Cooper – yes, -Swenson – yes, Ritter – yes.
 - e. **Approval of Golf Course Budget and Capital Expenditures for Calendar Year 2021** Break 7:03-7:05 to make copies of budget. Discussion on budget. Question if line 6018 of \$1400.00 is correct or should it be the same as 2020 of \$14,000.00. Motion by Ritter to table 6e until the golf course presents the town with an updated/balanced budget; second Clark. Discussion none. Clark – yes, Cooper – yes, Swenson – yes, Ritter – yes.

- f. **Procedure (Monthly, Quarterly or Yearly) and Amounts (DPW & Equipment Rentals) for Cemetery Funds to Reimburse Town General Fund** Reimbursement to DPW needs to be transferred from cemetery account by end of year. Motion by Ritter that for 2020 the cemetery sexton determine the amount of money that needs to be reimbursed to PW and the schedule of fees for 2021 be tabled until a future meeting; second Clark. Discussion: It should not be too hard for the sexton to look at what was done by public works for proper funds and incorporate appropriate charge for 1 ton, mower, blowers. Clark – yes, Cooper – yes, Swenson – yes, Ritter – yes.
- g. **Department of Public Works Update** Yard waste is looking good. Chipping project came under budget. Beginning of December the new patrol truck went to Monroe to get outfitted and scheduled to be back in February; delay due to COVID.
- h. **Approval of past meeting minutes** Motion by Swenson to approve the meeting minutes of Special Town Board Meeting December 10, 2020; second Cooper. Discussion none. Clark – yes, Cooper – yes, Swenson – yes, Ritter – yes.
- i. **Cemetery Sexton's Report** Working on schedule of fees to pay out to DPW. Last burial of the year was a full burial on December 4, 2020. No further burials until spring, ground is frozen.
- j. **Treasurer's Report** Balance General Account as of 11/30/2020: \$28,486.27; Room Tax Account \$63,901.64; Lakes Committee Account \$17,374.30; Skateboard Park Fund \$2,850.10; Bike & Hike Trail \$55,296.69; mBank Money Market \$77,589.70; Playground Equipment Fund \$1,502.77; Public Works Equipment Fund \$17.25; Fire Department Restricted Account \$18,985.29; Fireworks Donation Account \$1,788.08; Hometown Bank Ambulance Acct \$10,730.92; Fern Ridge Trail Savings \$6,828.27; Road Work Savings \$139,918.75; Cemetery Savings Account \$80,903.63; Community Development Account \$30,473.63; Golf Course General Account \$310,091.49; St. Germain Ambulance Fund \$100.15; Awassa Trail Fund Savings \$5,118.72; Fire Dept Donation Account \$788.28.
- k. **Payment of Bills** Check 27374 – Question amount town is paying to Pomasli; town limit up to \$25,000.00 and they have received \$36,000.00.. Marion to verify accounts to get this resolved. Need accounting of fire department cot, to be put on January agenda. Motion by Cooper to pay the bills as presented with the exception of 27348, 27386, 27384, 27385; second Clark. Discussion none. Clark – yes, Cooper – yes, Swenson – yes, Ritter – yes. Motion by Swenson 27348; second Cooper. Discussion none. Clark – yes, Cooper – yes, Swenson – yes, Ritter – abstain. Motion by Swenson to 27384; second Cooper. Discussion none. Clark – abstain, Cooper – yes, Swenson – yes, Ritter – yes. Motion by Swenson to approve 27385 and 27386; second Clark. Discussion none. Clark – yes, Cooper – abstain, Swenson – yes, Ritter – yes.

7. Report of the Standing Committees

- a. **Independence Day Celebration Committee** Meeting on December 29, 2020 to discuss reconstruction of committee.
- b. **Lakes Committee** Nothing to report.
- c. **Non-Motorized Recreational Trails Committee** Fern Ridge and Awassa awaiting more snow. Fern Ridge January event and Awassa February candlelight event have been canceled. Plum Lake Library to do a book walk at Awassa, placing pages of book along the trail. Met with ATV club on December 4, 2020 regarding trail down by Cathy's. ATV club will get things surveyed for verbal agreement on easement. Gator will be outfitted with tracks when we get more snow. Next meeting December 15, 2020.
- d. **Parks and Recreation** Nothing to report.
- e. **Zoning Committee** Meeting regularly, nothing to report at this time. Update on property on 155, junk yard. When the county approached the land owner, who is other than the tenant, the land owner said enough. Land owner was going to start eviction process. Property owner will resume responsibility to clean up the yard. Looks like construction going on, need to check if a permit granted.
- f. **Sexually Oriented Business Committee** Nothing to report.
- g. **Community Wildfire Protection Committee** Committee no longer exists.

8. Reports from Lake Districts and Other Organizations. Nothing to report.

9. Next Regular Town Board Meeting Date – Monday, January 11, 2020, 6:30 PM, Community Center Room #4

10. Adjourn: Mr Ritter adjourned the meeting at 8:36. pm

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